



VFW Post 5290

Rental Terms and Conditions

1. All functions, events, and/or rentals of VFW Post 5290 property requires a signed agreement to these Terms & Conditions and requires the written approval of the VFW Post 5290 Commander or the Quartermaster. This is achieved through the VFW Post 5290 Rental Agreement or other form of signed approval.
2. All reservations of VFW Post 5290 property (hereafter referred to as “Renters” or “Rentals”) will be made on a first come, first serve basis, with no preferential treatment.
3. Individuals must be 21 years of age or older and possess a valid Driver’s License and Credit Card to rent VFW facilities.
4. The person whose name is on the Rental Agreement is the Authorized Renter, and as such, is required to be on site and available throughout the event. A VFW Post 5290 member will also be present throughout the event.
5. Rental costs must be paid by money order, cashier’s check, or credit card, and must be received at the time of booking to reserve the date and facility. **Cash and personal check payments are not accepted.**
6. The Renter will be held responsible for the conduct of all their guests and authorizes charges to their credit card for repairs of VFW property damaged by their event participants, including suppliers. The renter or organization may also be denied further use of VFW facilities, and/or could be subject to criminal charges.
7. The VFW representative on site can terminate any event if attendees become unruly, violate the Post’s Terms & Conditions, or fails to comply with local, State, and Federal laws. Termination of an event could be grounds for banning an Authorized Renter from future VFW rental opportunities.
8. In addition to the rental fee, **a cleaning fee is required and is not refundable.**
9. It is the responsibility of the Renter to ensure the facility is left without litter or trash outside of trash cans provided. Confetti, confetti poppers, and similar decorations are **PROHIBITED** due to the cleanup challenge these products present.
10. **SMOKING IS STRICTLY PROHIBITED** inside VFW Post 5290 facilities!
11. Any extension of the original rental period must be requested at least 10 days prior to the original event. If an extension has not been approved, events that go over the original rental period End Time will be charged an hourly rate for every hour that the event goes beyond its scheduled End Time.
12. All events held at VFW Post 5290 must be concluded Not Later Than 1:00 a.m. Therefore, all event activities must be completed and event participants off VFW Post 5290 property by that time...NO EXCEPTIONS.
13. The VFW Post 5290 rental agreement Start and End times includes setup and takedown time. The facility will not be available prior to the VFW Post 5290 Rental Agreement Start time for storage or setup, nor will it be available after the Rental Agreement End time, without prior approval from the Post Commander or Quartermaster.
14. **Cancellation and Refunds.**
 - a. Renter will receive a refund if cancellation (for any reason) is received via email (info@vfw5290.org) at least 10 business days prior to the rental event.
 - b. For outside (Grounds) rentals, a full refund will be paid, if within 2 hours of the events’ start time, the Renter cancels the event due to inclement weather.



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- c. All refunds will be made payable to the Renter within 5 business days of receiving cancellation notice and will be mailed to the street address on the VFW Post 5290 Rental Agreement.
- 15. If VFW Post 5290 chooses to cancel an event due to mechanical, structural, drainage, utilities, and/or for safety reasons, the total liability owed Renter will be the sum of the Renter's paid rental and cleaning fees only.
- 16. VFW Post 5290 is NOT responsible for any lost or stolen personal items!
- 17. Children under the age of 17 are not to be left unattended for any reason! Specific places where children are NOT ALLOWED to go unaccompanied by a parent or adult:
 - a. Game room (GBI monitored GA Lottery gambling machines)
 - b. Within 50 feet of the VFW Lake (drowning risks)
 - c. Near or close to the Bingo equipment (extremely costly equipment)
- 18. No swimming or fishing is allowed in the VFW Lake, unless accompanied by a VFW Post 5290 member.
- 19. Individuals and Groups renting VFW Post 5290 facilities agree to hold VFW Post 5290 harmless for all claims and liability, costs, expenses, and legal fees that may occur from the use of VFW Post 5290 property and/or its resources.

I, the undersigned, am the authorized Renter for VFW Facility _____ reserved for (Date)_____ and as such I acknowledge, understand, and agree to the VFW Post 5290 Rental Terms & Conditions. I further understand that I am also authorizing any necessary charges to my credit card for damages that may result from my event.

Printed Name: _____ **Signature:** _____

Date: _____

VFW Authorized Signature: _____